# AB02300
# CLEANER

**Level 1**

## Reports to (Hierarchical)
Administration Manager

## Reports to (Functional)
Administration Manager

## Job Family
Administration, Human Resources and Finance

## Main Purpose
Execute, according to hygienic standards, housekeeping, cleaning and tiding up activities in order to ensure public and staff private areas are in good condition.

## Accountabilities
- Clean bedrooms, bathrooms, toilets and other rooms in**MSF** houses.
- Do the laundry iron clothes and other housekeeping activities.
- Support the cook (washing up, cleaning the kitchen, etc.).
- Sweep and mop the floors.
- Restock supplies (toilet paper, soap, etc.) as required.
- Upon arrival, prepare hot water for tea/coffee and refill drinking water.
- Check that the toilets are well stocked with paper, soap and condoms.
- Check that the water supply (kitchen, showers, etc.) is sufficient during water cuts.
- Keep premises properly locked (doors, windows).

## Education
None is required

## Experience
None is required

## Languages
Connaissance de la langue locale indispensable.

## Competencies
- Commitment
- Flexibility
- Stress Management
- Results
- Teamwork
- Service

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