LS02602
GIS SPECIALIST

Level 8

Reports to (Hierarchical)
Logistics Coordinator/ GIS Mission Referent / Project Coordinator (If in project)

Reports to (Functional)
GIS Mission Referent / GIS Advisor / GIS Regional Referent

Job Family
Logistics

Main Purpose
Ensuring the implementation, maintenance and monitoring of the project or mission's geographical information systems products & services, according to MSF protocols and standards in support to operations.

Accountabilities
- Ensuring the implementation, monitoring, maintenance and correct functioning of geographical information system.
- Liaising directly with sector responsible to identify GIS needs and developing appropriate GIS products.
- Identify support opportunities and priories requests for GIS products and services in close collaboration with the supported sector responsible.
- Managing the development, quality control and reproduction of products in appropriate formats for users. Using and advocating for GIS standards.
- Ensuring the quality and sharing of the geographic data produced in their area of work to best contribute to the global MSF GIS Master Data Base.
- Support line manager in acquiring necessary authorization for data creation and acquisition at country level and/or local level when needed.
- Maintaining and expanding project GIS database for use in GIS and to create analytical products.
- Carrying out assessment and feasibility studies in their area of responsibility, to provide line managers with alternatives and possible solutions to challenges concerning GIS.
- Promoting GIS on Offer and providing training to staff with simple GIS tools.
- Participating in monthly reports according to guidelines.
- Performing delegated tasks as defined in their job description and according to the line manager.

Education
University diploma in Geography, Geomatics, Geographical Information System or other University diploma including a strong GIS component, or relevant experience

Experience

- At least two years practical experience in using Geographic Information Systems (GIS)
- Experience in managing data collection, entry and maintenance
- Previous experience with MSF or other INGOs is an asset

Languages

- Mission language essential (English, French or Spanish)
- Local language desirable

Knowledge

- GIS Software (mandatory)
- Mobile Data Collection App (desirable)
- Demonstrable technical skills and understanding

Competencies

- Geographic Information System **L3**
- Results and Quality Orientation **L2**
- Teamwork and Cooperation **L2**
- Behavioural Flexibility **L2**
- Commitment to MSF Principles **L2**
- Stress Management **L3**

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